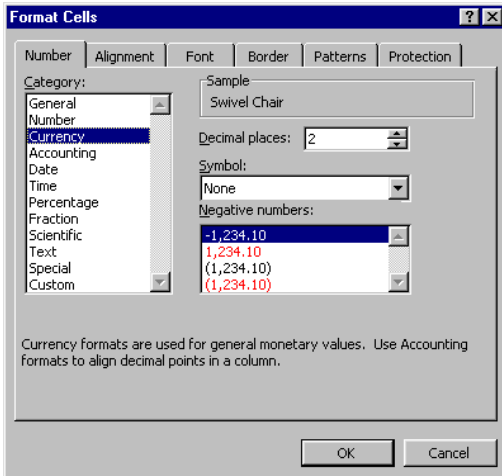


Before you print your spreadsheet:

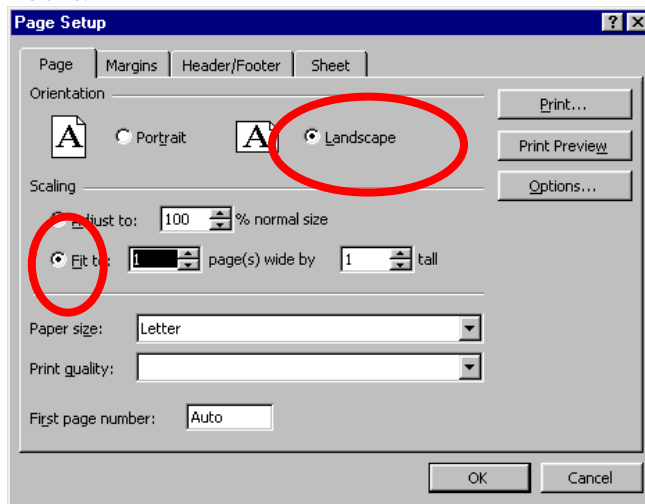
1. **Format the numbers for currency** (\$123.45) if applicable.
 - a. select the cells with numbers (DO NOT SELECT EVERYTHING)
 - b. go to the FORMAT menu, choose CELLS, then choose CURRENCY



2. **AUTOFORMAT**, go to the FORMAT menu, choose AUTOFORMAT, choose "Simple" or "Classic 1" style.

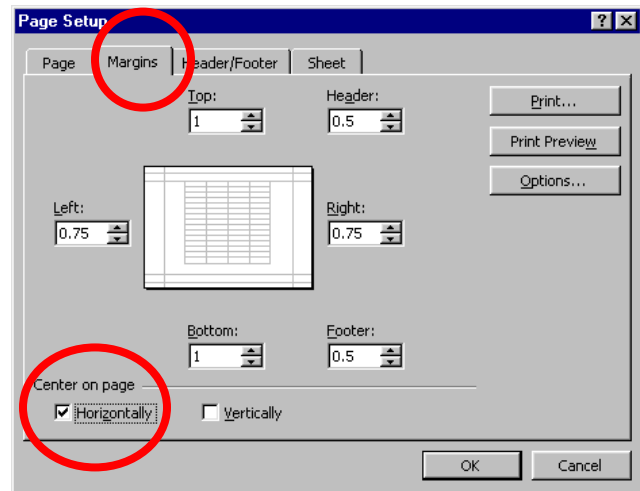
3. FILE – PAGE SETUP

Do this:

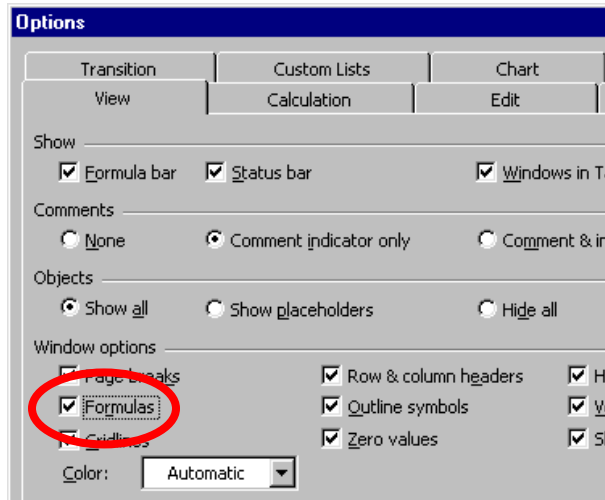


And this,

then print it.



4. PRINT FORMULAS: TOOLS MENU, CHOOSE "OPTIONS"



Then print again, this time it will show your formulas.